

**ANNOUNCEMENT OF FUNDING  
FOR HUMAN IMMUNODEFICIENCY VIRUS  
EARLY INTERVENTION SERVICES (HIV EIS)  
RESPONSE TO QUESTIONS**

Question: If you provide services in more than one region can you submit more than one proposal?

Answer: No, you should just submit one proposal and include in the proposal which region or regions you can deliver services.

Question: Do we need to include letters of support with our proposal?

Answer: No, any extraneous documents such as letters of support, etc. that are not indicated as required for the proposal will be not be reviewed.

Question: Do you have an expected budget amount?

Answer: Please refer to page three, 1.1.2. which explains that State of Tennessee must spend 5% of the Federal Block Grant (SAPT) on HIV/EIS services. We have put the figure of \$205,766.00 as the amount to use in submitting the budget although we do not know if this will be the exact amount that funded proposers will receive.

Question: If an agency is given an award, are they mandated to use all of that funding during the fiscal year?

Answer: Yes, an agency cannot carry over funds from one fiscal year to the next so is expected to spend that funding in one fiscal year.

Question: Do you have a specific number in mind that should be tested (p. 13, 2.4)?

Answer: We are leaving that to the agencies discretion to provide us a number that they feel they are capable of meeting based on the potential funding/staffing of the agency.

Question: Do you have to prove that you provide the “Fundamentals of HIV Prevention Counseling” (p.13, 2.5)?

Answer: No, you do not have to include in the proposal proof that your agency has provided the training but this would be reviewed in a monitoring visit to your agency if you are awarded a contract.

Question: I was informed the budget portion is not to be completed. Is that accurate?

Answer: You will need to complete the budget for the HIV proposal using the amount of \$205,766. It is for the Adult Clinical Treatment proposal that you do not submit a budget.

Question: Questions 2.4 to 2.6 in the proposal narrative ask for entity's ability and plan to provide services in particular areas. Does "plan" include other services that are still in the early stages or just current implemented services?

Answer: You should address each question with the services that you plan to provide through this proposal.

Question: Will there be an increase in funding when proposals are approved?

Answer: We are required to spend 5% of our Federal Block Grant funds on HIV EIS services. The amount will be determined based on our Federal Block Grant. At this time we do not know that funding amount.

Question: How are proposals being rated?

Answer: Proposals will be rated based on how thoroughly and accurately a proposer addresses the guidelines and criteria of the Announcement and the State's need to establish HIV EIS in areas of Tennessee most in need.

Question: Is there a possibility of no funding or decrease in funding based on proposals representation?

Answer: This announcement of funding for HIV EIS Services is open to any agency that meets the criteria of non-profit 501 (c) (3) or a governmental agency doing business in the State of Tennessee. Proposals will be selected based on the quality and completeness of responses to each of the proposal components.

Question: Will agencies be required to submit proposals for next funding period and thereafter?

Answer: The project period for this proposal is July 1, 2012 through June 30, 2013. We do not plan to put these funds out for bid but would continue funding those proposers who are selected. This is dependent upon future funding.